**Board Meeting**

**August 3, 2018**

**8:30am - 10:00am**

**Conference Call**

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| * Tim Slocum(present) * Mary Germann ( present) * Callie Andrews (present) * Bryant Cornett (present) * Jay Dennard (present) * Karen Manno (present) * John Henson, MD (present) * Craig Honaman (Not present) * Matt Jernigan ( present) | * Ty Bozkurt ( present) * Marlene Sidon(present) * Larry Tyler (present) * Bobby Ryan (present) * Lynn Scroggins ( Not present) * Doug Gregory (present) * Sepi Browning (present) * Sonja McClendon(present) |

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| **Agenda Items** | **Time** | **Responsible Party** |
| Welcome & Roll Call | 8:30am | Tim Slocum |
| Approval of Minutes ;  Bobby first motion,  Jay second motion. | 8:33am | Marlene Sidon |
| Treasurer’s Report  Review of dashboard and balance sheet. Balance sheet shows no debt. P&L shows how we are against budget. Ahead on revenue due to sponsorship. We still have some more sponsorship revenue from Envision and Apollo.  On track with revenue, will also anticipate program revenue of 30K. Also program expenses are down, fewer events and higher attendance.  In general 44K better this year. Also, P&L for each event.  **Action**: Bryant asked to look over the event P&L to see if we are missing anything. Bobby also asked that invoices are sent, as he has not seen one for Apollo.  Audit on track for Aug 20. Will review new financial systems and protocols and will approve a budget going forward. | 8:35am | Bryant Cornett  All=Review P&L and send invoices |
| **Regent’s Report**  HEN is the current focus.  This morning membership list arrived from Terra to contact for reinstatement. Once list is scanned, membership team will make contact and if anyone is displaced, and in job market, we consider paying for their dues. Understand how to do this with ACHE. Mary states there is a plan underway.  **Action-** Jay requests to be included in these emails. | 8:40am | Jay Dennard |
| **Administrator’s Report**  Busy with events and registration. Aug and Sept filling up. For communications, newsletter coming out. Reporting underway. Latest date for Bylaws is 2012. Larry suggests that we contact Craig to see if the bylaws have been updates.  **Action:** Mary will look for update and will discuss with Tim. | 8:45am | Karen Manno |
| **Presidents Update / Announcements**   * Update from ACHE * Chapter Dashboard | 8:50am | Tim Slocum |
| Committee and Sub-Committee Reports: |  |  |
| Programs Committee, incl. Regional and Joint Programs  Larry reported all going well. Chuck is looking forward to the meeting next week. Sepi will give a report on the telecom video update.   * Audiovisual at Meetings- Sepi is leading this group and has a request of the Board for $1200.00 to present audio and video to a remote area. Includes the purchase of basic laptops. Focus on buying from Amazon to exchange them if we need a different model. * Mary asked if this replaces the cost that we pay at Maggianos. Mary asked who would be responsible to manage the setup of the equipment and monitor. * Sepi replied that we are still evaluating the resources needed. Karen states that there is a lot of development that is needed to determine the resources needed, would be another person’s time for set up of the event. Currently we pay $1000 per event.   Larry suggests that long term we can replace rentals, but need to allow the program committee to work this out. Except for the internet, Larry believes this will be a long-term solution.  The $1200 expense will allow a pilot to determine how this process will work.  Bryant suggests that the proposal looks like two proposals, one that would save part of our current expenses. Suggest that we select another meeting for our first expense to save.  Ty reminds the Board of the labor intensity of managing and maintaining the equipment.  Callie asked can we maintain our current support and will the equipment allow remote capability in addition to the support.  Larry confirmed the proposal is to support remote conferencing.  Mary asks the question, “ who will support this in the field”.  Bryant suggests that there are vendors who have cost effective rates with 4 stars. Suggest we try.  Callie is supportive of a trial and to spend the $1200.  Sepi is working with another chapter to gain from their experience.  Callie asked if we could evaluate the equipment within the return window. Sepi will assess return window and strive to test in this timeframe.  Sepi stated that we would plan a test run.  Motion to purchase equipment 1200-1500 to trial run video conferencing within the return window period. Reevaluate equipment to purchase better quality equipment to do the job. IF it works on the trial, we will evaluate what it takes to replace current equipment.   * All replied with Aye and approved.   Bobby stated we are all set for Chuck Stokes. Maggianos AV will be utilized. Introduction will be Paul Stegenga, waiting for reply.  Doug stated on track to utilize F2F. | 9:00am | Doug Gregory / Lynne Scroggins  Sepi |
| **Senior Executive Committee**  April 19 senior exec on deck.  Aug 9 Chuck Stokes Dunwoody Country Club. Need 10-15 more attendees. Will send out the registration list. Monday afternoon final headcount. Mary or Tim will have announcements and Sound Physicians.  Bobby will manage the bio presentation.  September 13, Heather Rohan at the Carter Center.  Nov 27 Ninfa Saunders and Gene Woods  Lunch with CEOs, there are four for the year. All confirmed. Karen has been in communication with the Admins for the CEOs.  Fellow event canceled due to lack of advertisement. Cancellation fee of 310.00. We can move to later in the year and they will honor this. Mary will ask what the deadline is for the reschedule. Will need to move to Nov or Dec. Would be early for both and suggest that we target November. Jay said maybe the first of the year. Mary will take it back to the committee  2019 Paul Henche St. Joes Candler  Callie Andrews Wellstar  April senior exec on deck- Bryant helping with this to be an annual event.  Potential speakers for next year – Joe Swedish,  Steven Clasco MD speaker from Jefferson 16k is a high rate. Will ask if we can negotiate. Jay suggests negotiation as well. Dr. Henson thinks the fee is too high and does not recommend.  Sara Blakely Spanks CEO. Bobby has reached out to her.  2019 ACHE Chairman elect selected would be a potential speaker. | 9:10am | Mary Germann |
| Military career transition in Augusta. 5-6 members who are former military. Best Geographic area for military exposure. Half-Day program to help military members in transition from military to civilian Sepi and Doug will speak at the event.  Mary states she is excited and it is a new endeavor. We have 2, $1000.00 sponsors. Chicken salad chick will donate part of the lunch.  Promoting this in GA, Fla, SC, NC, and Tenn. Set of Military regents to help promote this. Hope that this will be a bigger regional program in the future.  Speaker are Don Avery and John Quinlen, Doug and Sepi, and others.  Carrie Bennett is obtaining bios and will distribute. Lance is following up with Larry’s recommendation. Also, want to share Larry’s document as a resource.  Membership 494 names, first 28 names who have been members for 10 or more, green Fellows who did not renew. Request we look at the list  **Action**- All Board Members, let Ty know if we have any personal connections and work with those individual. Based on feedback, then Ty will assign names out. Ty will contact the Fellows. Goal is to get 17 reinstated before September 1. | 9:20am | Ty Bozkurt |
| **Fellow Advancement Committee**  July BOG was successful, thank you to Jay and Gwinnett. Larry added fun. Matt has not seen any of the survey feedback. Jay said one of the attendees was very impressed. Karen is sending the survey feedback.  Macon program already confirmed and in promotion for September.  Next volunteer event is Medshare on Aug 11.  We had a member come from Fla to take our course and found it beneficial and cost effective. | 9:25am | Matt Jernigan |
| **Career Development Committee**  Two pronged committee, mentorship and higher education. Survey sent this week. Planning for next year with a different schedule. Article submitted.  For higher education network, working with GA State. Plan for end of the semester, in Dec. Finalizing a date. Contact with Emory to engage. | 9:30am | Sonja McLendon |
| **Sponsorship Committee**  Sending out annual drive for 2019. For tables, had 8, but 5 attendees is more appropriate.  With the Fellows breakfast, Wellstar has one meeting they can introduce. We need to identify a meeting. We can target Wellstar if we have the Fellow event in Nov. Alternatively, annual meeting in November.  **Action**- Request to Tim and Callie to reach out to the hospitals. Karen stated we received the ACHE check last week. Will need to advertise them as sponsors. Karen suggest we begin to advertise them beginning Aug 1. | 9:35am | Bobby Ryan |
| **Physician Executive Committee**  Mack Knight, Coker exec and Dr. Henson submitted an article, Do Physician stereotypes hurt healthcare.  Next event after Labor Day, CMS changes and the impact to HC.  Chapter Leader panel in October, ACHE membership in areas such as Physician Exec.  Interview for an article on Physician Exec and Membership. | 9:40am | Dr. John Henson |
| **Communications Committee**  Three new team members, completed most action items, and still ongoing tasks. Working to get social media out daily for next week events. Date change for Aug 10 luncheon. Working to create a SOP book. Group discussion after the next meeting. Next newsletter will focus on Finance. Bryant confirmed this is a good time for finance. Stats, website hits have grown 3200 visits to page. | 9:45am | Sepi Browning |
| **Nominating Committee**  Callie stated that the email request for nomination was sent out. Nominations are due by the 31 of August. Already had nominations come in. Meeting scheduled for the last week of August. Goal is to have our slate drafted ahead of orientation and November meeting.  **Action** -Current Board Members need to reapply. | 9:50am | Callie Andrews |
| **Outstanding / Other Business**  **Action**: Larry mentioned that Ninfa knows Dr. Mike McDermott, could she ask if he would be willing to speak. Tim will ask Ninfa. Ninfa also knows Dr. Clasco. | 9:55am | Group |
| Topics for Next Meeting(s) | 10:00am | Group |
| Conclusion & Adjournment | 10:00am | Tim Slocum |

Next Board Meetings:

* September 7, 2018, 8:30am