**Board Meeting**

**July 13, 2018**

**8:30am - 10:00am**

**Conference Call**

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| * Tim Slocum(present) * Mary Germann ( present) * Callie Andrews (present) * Bryant Cornett (present) * Jay Dennard (present) * Karen Manno (present) * John Henson, MD (present) * Craig Honaman (present) * Matt Jernigan (not present) | * Ty Bozkurt (not present) * Marlene Sidon(present) * Larry Tyler (present) * Bobby Ryan (present) * Lynn Scroggins (present) * Doug Gregory (present) * Sepi Browning (present) * Sonja McClendon(present) |

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| **Agenda Items** | **Time** | **Responsible Party** |
| Welcome & Roll Call | 8:30am | Tim Slocum |
| Approval of Minutes  First Approval- Jay  Second Approval-Mary | 8:33am | Marlene Sidon |
| **Treasurer’s Report**  Bryant stated that our partnership programs are helping our finances. One concern is the price of some of the programs. Some may be too high at 100.00. Doug will consider this feedback.  We have a good dashboard and will explain at the next meeting. Finance committee will meet July 23,  Books are clean and we have a P&L by event now. | 8:35am | Bryant Cornett |
| **Regent’s Report**  Focus is to work on reinstatement of members whose membership had lapsed. Jay has requested the list of these identified lapsed members from Terra. We need an updated version. Craig cautioned that there is a time lag with the data and people may have renewed.  The Chapter leader’s conference is in September. Good opportunity to plan the new year. Tim and Callie will discuss who should go so that planning can be underway and coordinated with schedules. | 8:40am | Jay Dennard |
| **Administrator’s Report**  Karen is onsite at the tutorial, which is going well. 9 attendees. Registration for Aug and Sept events. Website changes, we added the capability for a private access page to store tutorial materials. We have gotten kudos for our website. | 8:45am | Karen Manno |
| **Presidents Update / Announcements**  Chapter leader Tim and Callie will plan attendees.   * Update from ACHE – focus on reinstituting memberships. Otherwise business as usual * Chapter Dashboard- real time. Updated daily, however, there is a lag in the capture of the data. * ACHE Recognition Awards –We have chapter members who have received awards, Bryant, Matt, Dr. Henson, Marlene, Mary, Tripp and Carlos Escobar. All will be recognized at the annual meeting in Nov. | 8:50am | Tim Slocum |
| Committee and Sub-Committee Reports: |  |  |
| **Programs Committee, incl. Regional and Joint Programs**  Good progress. Calendar year programs are set. Locking down a venue and need approval from GAHE to pay for an ACHE speaker. Approval was granted. Monday Dec 3 is the date. Voting of top 10 topics for next year. Getting input of top 10. Committee brainstorm then send a voting email in doodle. Mary suggests this information is in the ACHE survey. Meeting is at the end of this month.  **Action**- Doug to check with Terra to see if she can get the survey data on this question. Doug asked Karen to send last years and use it for direction.  Tim suggests we keep the focus on planning into 2019 with the programs. It helps with success in the following year. This is the plan that Doug is working with. Bobby said that Callie and Larry help with the program lineup.  UAB symposium- Lynne collaborated with them. Cannot use F2F, since it is not template approved. Lynn will serve on the panel. | 9:00am | Doug Gregory / Lynne Scroggins |
| **Senior Executive Committee**  Quarterly events- Senior exec on deck, suggest we continue as an annual event. Aug 9, Chuck stokes, discuss Memorial at Dunwoody Country Club. Heather Rohan, Carter Center. Will offer tours before the event. $400.00 minimum tour for our group. Ninfa Saunders and Gene Woods at the Buckhead Club Nov 27, Bobby has been very successful with sponsorships for these events. 5000.00 For each of these. Save the date flyer is ready to go and should go out next week. Lunch with the CEO’S confirmed. In discussion for 2019. Sara Blakely CEO for Spanks, MD CEO, Stephen Clasco in progress. We will need to be flexible on the dates. Will have Chairman Elect for ACHE to consider.  April Senior Execs on Deck- will need Bryant’s help again. He suggests the reservation is open at the end of the year. He will keep up posted.  **Action-** Mary will check dates with Don Avery.  Larry said Joe Swedish is still available and will be a good option. Do we have an option for more sponsors? Bobby said we should be ok if we have enough time. All agree that he would be an interesting speaker.  Fellow’s breakfast is Aug 10, at Cherokee Country Club. If we get attendance we planned, we would be $4000.00 ahead.  Chuck stokes event, for social in the afternoon on Friday, decision for the location in the afternoon. Terrapin Taproom at the Battery is suggested. | 9:10am | Mary Germann |
| Growth & Satisfaction Committee – see report | 9:20am | Ty Bozkurt |
| Fellow Advancement Committee- see report, at BOG | 9:25am | Matt Jernigan |
| **Career Development Committee**  The Mentorship program has been a little challenged this summer with scheduling. We had 50/50 mentors and mentees. 6-month program ended in June. Event in June, poor participation and canceled. Possible not a good time. Starting to plan for next year. This year the season went from Jan- June, propose Sept-spring. Also looking at criteria of individuals who would like to continue and change and open program for new participants.  Other key initiative is the higher education network. Event with Armstrong luncheon. Would like to replicate this event with GA state. We need more speakers.  Next meeting will ask for funding for GA state and kick off in the fall. | 9:30am | Sonja McLendon |
| **Sponsorship Committee**  Planning to ramp up our drive for 2019 for vendor side. We have had great response. Discussion surrounding the platinum status and the ability to introduce the speakers. Also, noted by Mary that we have not received Metro Ambulance payment and they have not been listed as a sponsor. May need to move their sponsorship to the next year. | 9:35am | Bobby Ryan |
| **Physician Executive Committee**  Event by Carrie Pletz and Chuck Peck went well. Interest in raising a 5000.00 annual fund to sponsor a MD MHA student to go to congress. Would have an application process. Bryant suggests a company could sponsor this but an individual could not.  **Action-** put this on hold unless it is determined how to make this a charitable deduction. Table for the fall. | 9:40am | Dr. John Henson |
| **Communications Committee**  New member on the committee Africa also on the sponsorship committee. Sending out invitations to the Board Members, in the next week all Aug and Sept events will be out there.  Newsletter- letter is send out twice and will start to post on Social Media with a link to our website.  Added a new template, routine maintenance.  In progress-, two outstanding documents FAQ- how to embed google calendar in flyers to imbed in their calendar. Next tips and tricks for social media.  Next newsletter in Aug. Deadline July 20.  **Action-** would like Sonya to provide a brief paragraph to explain the career development program. Plan to connect  Aug 16 after luncheon, will host a communication committee to create a playbook and SOP. Scope of manual will need to be clarified. Goal for the next committee leader information.  See the stats in the formal report. Website hits in June is lower. Assume summer activity. Goal is that social media campaign will drive to the sites. | 9:45am | Sepi Browning |
| **Nominating Committee**  Tim reviewed Two-year terms, suggestion moving officer transition to March to line up with national schedule. Karen suggests that years ago we did have April to April and decided to change in calendar year to align with calendar year for goals. In addition, chapter leaders Conf in Sept want to know who the incoming leaders will be to attend the conference. | 9:50am | Callie Andrews |
| Outstanding / Other Business   * Task Force Evaluating Two Year Officer Terms | 9:55am | Group  Tim Slocum/Callie Andrews |
| Topics for Next Meeting(s) | 10:00am | Group |
| Conclusion & Adjournment | 10:00am | Tim Slocum |

Next Board Meetings:

* August 3, 2018, 8:30am
* September 7, 2018, 8:30am