

Programs Committee Roles & Responsibilities

Applications Accepted By:

EMAIL:

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Job Description

ROLE AND RESPONSIBILITIES

Programs Committee is responsible for the oversight and organization of chapter educational and networking events. The programs committee will seek to provide topics for education and networking relevant to the current trending in healthcare serving a wide variety of topics. The committee will also ensure compliance with ACHE accreditation requirements for Continuing Education.

Members of the Programs Committee will:

- Attend/Participate in at least 70% of monthly tele conferences
- Lead or co-lead a program each year which includes securing a topic and speaker for the program
- Make sure and have a good time being part of the group

QUALIFICATIONS

Member in good standing of GAHE

COMMITMENT

By agreeing to participate as a member of the Programs Committee, I personally commit to fulfilling my role and responsibilities and understand that failing to meet those requirements will lead to removal from the committee.

Name:

Signature_____

Date:

Additional Notes

Reviewed By:	Doug Gregory	Date:	10/1/2019
Approved By:	Doug Gregory	Date:	10/1/2019
Last Updated By:	John Kueven	Date/Time:	10/1/2019



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